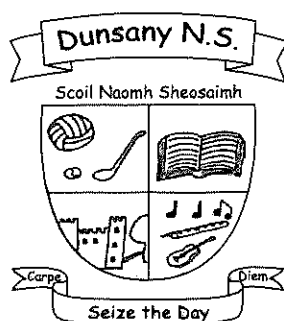


Scoil Naomh Sheosaimh,
Dún Samhnaí,
Co. na Mí.

Telephone: 046 9025058
Roll Number: 16790V



St. Joseph's N.S.,
Dunsany,
Co. Meath.

Email: dunsanyns@gmail.com
Web: www.dunsanyns.com

Annual Admissions Notice for School Year 2022/23

Our Mission Statement: Dunsany N.S. provides structured, caring environment where high standards of behaviour are expected and adhered to, to create a positive climate where teaching and learning can take place. We recognise the value of each child as an individual and aim to promote the social, emotional, spiritual and academic development of each child in our care. Dunsany N.S. observes a Roman Catholic ethos.

Introduction: The Admission Policy of Dunsany N.S. was redrawn by the Board of Management on 6 August 2020 in line with the Education Admission to Schools Act 2018 current guidelines and ratified by the patron, thereafter.

Rationale: This policy exists in order to assist parents and the B.o.M. in relation to enrolment matters. The B.o.M. will be happy to clarify any matter arising from the policy.

General Information about our School:

Name: St. Joseph's N.S. (commonly known as Dunsany N.S.)

Address: Dunsany, Co. Meath.

Status: Mainstream Vertical Mixed

Contact Details: 046 [9025058](tel:0469025058)/dunsanyns@gmail.com

Denominational Character: Roman Catholic

School Patron: The Bishop of Meath

**BoM = Board of Management*

*** D.E.S. = Department of Education & Skills*

Staff:

- 4 full-time classroom teachers (incl. teaching principal)
- 1 full-time Learning Support/Resource Teacher
- Ancillary Staff: 1 part time Special Needs Assistant, 1 part-time secretary, 1 part-time caretaker, 1 part-time cleaner

Range of Classes: We cater for pupils from Junior Infants through to and including 6th class. These classes are taught in multi-grade classes.

Curriculum: The school follows curricular programmes prescribed by the Department of Education & Skills, which may be amended from time to time, in accordance with Sections 9 & 30 of the Education Act (1998).

Funding: The school depends on grants and teachers' resources provided to it by the D.E.S. It operates within the regulations laid down by the D.E.S.

Application Procedure:

- Parents seeking to enrol their child(ren) in Dunsany N.S., can at any stage before their child is eligible to enrol/register formally, request an 'Application to Enrol - Enquiry Form'. Available from the school office.
- The school on receipt of 'Application to Enrol – Enquiry Form', will write to the parents confirming receipt of their application to enrol only. (Date of application to enrol will be taken, this does not insure enrolment.)
- An Enrolment Form will *not* be forwarded before 1 October of the year previous to the child's entry on 1 September of the following year.
- All Enrolment forms must be returned with a copy of the child's birth certificate.
- Once a valid Enrolment Form + attachments are returned to the school, the BoM will respond to the parents confirming enrolment within 21 days of receiving their documentation. (in accordance with Section 19 (3) of the Educational Welfare Act 2000)
- If an application is sought for a child already attending another school, parent(s) will be asked to state which class child is currently enrolled. The B.o.M. reserves the right to assign that child to a class based on age appropriateness not necessarily chronologically.
- A copy of the school's Code of Behaviour (in its long-form) will be distributed to parents when they attend the Parent Open Morning (usually in June).

Equality:

Equality is a key value that determines the enrolment of children to our school. No child is refused admission for reasons of ethnicity, special educational needs, disability, language, accent, gender, traveller status, asylum seeker/refugee status, religious/political beliefs, family or social circumstances.

Compliance with School Code of Behaviour & information on Suspension & Expulsion:

Appended to this Enrolment Policy, is the school's Code of Behaviour (which incorporates information on Suspension & Expulsion Procedures, in accordance with National Educational Welfare Board's Guidelines).

Children enrolled in our school are required to co-operate with and support the school's Code of Behaviour as well as other policies on curriculum, organisation and management.

The B.o.M. places parents/guardians responsible for ensuring that their child(ren) co-operate with these policies in an age-appropriate way.

Key Dates for pupils enrolled for 2022/23 admission: -

- Applications for Enrolment to Junior Infants 2022/23 class will be accepted up until 04 February 2022.
- Once a valid Enrolment Form and attachments are returned to the school, the B.o.M. will respond to the parents/guardians confirming enrolment within 21 days of receiving their documentation. (In accordance with section 19 (3) of the Educational Welfare Act 2000).
- There are a maximum of 13 places available in the Junior Infant Class for 2022/23.
- Applications from new residents to the neighbourhood will be considered individually at the time of receipt.